

**Job Title:** Summer Programs Instructor – Brightwater Center  
**Location:** Brightwater Environmental Education Center, Woodinville, WA  
**Department:** Community Education  
**Reports To:** Community Education Manager/BW Summer Programs Coord.  
**Classification:** Full-time/Seasonal, Hourly/Non-exempt  
**Work Schedule:** Monday through Friday; 8:30a to 4:20p (5:00p on Fridays)  
17 June thru 14 August 2020  
**Pay Range:** \$17.00 to \$17.50 per hour  
**Benefit Package:** This is not a benefitted position

**Overview:**

IslandWood Summer Camps at Brightwater Center invites children to discover a new way of seeing nature, themselves, and one another. In doing so, each person comes to understand their ability to change the world for the better. IslandWood’s Brightwater Center operates traditional day camp programs for campers 6 years-old through those entering 6<sup>th</sup> grade. Running from late June through mid-August, these experiences directly address IslandWood’s mission of inspiring lifelong learning and environmental and community stewardship.

**Position Summary:**

Summer Programs Instructors are responsible for leading educational programming using a curriculum guide that integrates science, technology, arts, teambuilding, and adventure learning. IslandWood’s Summer Programs serve children entering 1st through 6th grade, and include mentoring teen volunteers for the summer. Brightwater programs take place at the Brightwater Education Center in Woodinville. The Center is located on King County property and includes a wastewater treatment plant, 70 acres of natural area, and a state-of-the-art learning center, laboratory and exhibit hall. Our camp programs utilize the features of the Brightwater Center including the ponds, streams, well-equipped laboratories, and the wastewater treatment plant itself.

**Responsibilities:**

- Develop and teach week-long camp programs for children ages 6-12.
- Abide by Brightwater’s safety procedures and protocols as stated in your Summer Camp Instructor Handbook and ensure the safety of participants at all times.
- Serve as a mentor to a Summer Programs Intern.
- Participate in staff training.
- Attend weekly debrief and prep meetings on Fridays (4:00-5:00 PM).
- Demonstrate IslandWood's core values that enable teams and individuals to succeed with shared respect and purpose.
- Support IslandWood’s strategic plan to expand our mission and impact, and commitment to mission, vision, values and goals of IslandWood.
- Commitment to support IslandWood’s work towards equity, diversity and inclusion in the workplace.

## ISLANDWOOD JOB OPPORTUNITY

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#### Required Qualifications:

- Graduate Certificate in Education, Environment & Community, experience as an instructor with our School Overnight Program on IslandWood’s Bainbridge Island campus, or experience as an Islandwood Urban Schools Program Instructor.
- Current First Aid & CPR certification required
- At least two years’ experience in teaching or environmental education
- Ability to work as a collaborative and cooperative team member
- Comfortable working with kids of diverse ages, backgrounds, and developmental stages
- Strong work ethic, punctual, flexible, dependable, and responsible
- Excellent interpersonal skills with staff, campers, and families
- Willingness and ability to work long hours
- Skilled at spreading calm and responding to parent concerns
- Must be at least 21 years old
- Must be able to comply with and maintain a drug-free work environment
- Must pass child safety screening procedure; post-offer

#### Application Requirements:

Please submit a cover letter, resume and two current references **OR** an [Application for Employment](#)

By email to: [employment@islandwood.org](mailto:employment@islandwood.org) and state “Search for BW Summer Camp Instructor” in the subject line.

By mail to: IslandWood, Search for BW Summer Camp Instructor, 4450 Blakely Avenue NE, Bainbridge Island, WA 98110

Notes: Application forms are available on our website at [www.islandwood.org](http://www.islandwood.org) in English and Spanish.

Position Posted: 21 January 2020  
Application Deadline: Open until filled  
Start Date: 17 June 2020

*Unless otherwise stated, we will use your IslandWood mentor as a professional reference.*

*IslandWood is an Equal Opportunity Employer and welcomes applications from qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, pregnancy, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state, and local laws. We encourage diverse applicants because we believe having a staff that authentically reflects the community we serve is critical to our ability to be culturally responsive.*